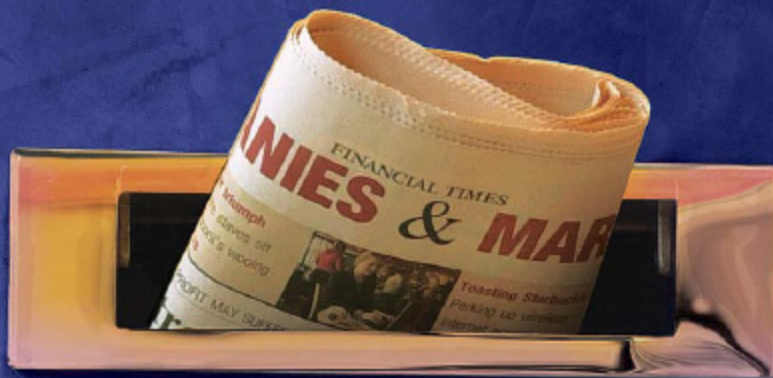


CONSULTING FOR GLOBAL MOBILITY

Arletti & Partners





CORPORATE IMMIGRATION SERVICES IN ITALY & CONSULTANCY FOR GLOBAL MOBILITY

ABOUT US

Arletti & Partners are an independent firm that have provided consultancy services for the global mobility of company personnel since 1998. The A&P partnership comprises of experts in international tax, immigration laws, civil and penal laws. A&P also specialise in obtaining visas for Italy.

OUR MISSION

To be the answer to all of your needs.

We are a consultancy service that offers an accurate and professional solution to all of your needs involving the international transfer of employees.

Our firm has the advantage of being able to provide your company with a comprehensive consultancy service that covers all aspects of international mobility on both individual and or group level.

“A&P make your relocation a smooth process”

A&P's Core Business

- * Immigration to Italy
- * Relocation
- * Immigration Worldwide
- * Fiscal Advice (Tax)
- * Legalisation Services

WHAT WE DO

TAILORED SERVICES FOR GLOBAL MOBILITY

IMMIGRATION TO ITALY

A&P know how to optimise the companies needs to successfully integrate employees within their organisation in Italy, taking care of the immigration procedures of the transferee and the family from their arrival to repatriation.

DESTINATION SERVICES WORLDWIDE

A&P support the legal immigration process of the expatriate and their family members in the destination country, and assist them with finding the right property to suit their individual needs.

TAX ADVICE

A&P provide you with a wide range of Tax services dedicated to expatriates and italian individuals who have to comply with the Italian and International Taxation System. We also provide services for multinational companies that have to comply with the domestic and international taxation systems.

LEGALISATION


A&P offer a comprehensive legalisation service for documents issued in a country to be legally valid in the country intended.



WHO WE ARE

Our team consists of multilingual and qualified experts, who have years of experience in the field of Tax Advising and International Mobility.





IMMIGRATION TO ITALY

ENTERING ITALY

All nationals intending to enter Italy must provide the documentation required to justify the reasons and duration of stay as well as, in some cases, the availability of adequate economic means and accommodation.

A&P provide immigration services to enable the correct requirements to be fulfilled depending on the country of origin for both EU and NON EU citizens.

A clear defined system and procedures ease the management of international transfer and their families from arrival to repatriation.

A&P aim to release both the employee and the company from having to deal with bureaucratic and administrative matters. In addition to making the whole process run more smoothly, it also saves a considerable amount of time.



IN BRIEF

EU CITIZENS

- * Tax Code
- * Residency Application
- * EU Stay Permit
- * Enrollment to National Health System

NON EU CITIZENS

- * Work Visa
- * Family Reunion Visa
- * Internship Visa
- * Training Visa
- * Business Visa
- * Elective Residence Visa
- * Tourist Visa



DESTINATION SERVICES

WORLDWIDE COVERAGE

DESTINATION SERVICES

Thanks to our extensive knowledge and experience in relocation, A&P offer complete support to the employee and family members transferring to Italy. Our goal is to make the whole process as easy as possible, in order to avoid the so called “cultural shock” which is likely to arise when leaving the native country.

Starting from an accurate pre-selection of living accommodation, matching the requirements already given by the employee, A&P offer step-by-step support at all stages of the relocation process, thus ensuring the assignee is able to concentrate on the job in hand, saving precious time and allowing a smooth process.

IMMIGRATION WORLDWIDE

Arletti & Partners offer your company a comprehensive consultancy service that covers all aspects related to the international transfer of employees as well as an accurate assessment of all factors that may influence the success of the relocation process.



IN BRIEF

DESTINATION SERVICES

- * Area Orientation
- * Home Search Assistance
- * School Search
- * Lease Negotiation
- * Inventory; Check-in
- * Settling-in Services
- * Helpline

IMMIGRATION WORLDWIDE

- * Authorisation
- * Salary Package
- * Social Security
- * Work Visa
- * Business Visa
- * Tax Return

WASHINGTON
NEW YORK
LONDON

TAX ADVICE

OVERVIEW

Our team has the experience and know how to advise on overall tax exposure, and guide, and work with you in dealing with the complexities of both Italian and International Tax Systems.

With our network of quality partners, and either in co-operation with your personal foreign tax advisor, we can co-ordinate the filing of both tax declarations in Italy and abroad in order to maximise tax credit opportunities, and avoid double taxation.

Thanks to a worldwide network of trustworthy tax advisors, A&P are able to assist Italian and foreign companies throughout the planning phase, establishment and incorporation of branches, representative offices and other legal entities both in Italy and in foreign countries.



IN BRIEF

THE MAIN SERVICES WE PROVIDE FOR INDIVIDUALS ARE:

- * Annual Tax Return in Italy
- * RW Form (foreign income)
- * Wealth Tax on foreign financial activities and real estate

THE MAIN SERVICES WE PROVIDE FOR COMPANIES ARE:

- * Establishment and Incorporation of Branches, Representative Offices, other legal entities in Italy
- * Accounting, bookkeeping, payroll, Tax service
- * Tax declaration both in Italy and abroad



LEGALISATION AND OTHER SERVICES

LEGALISATION

The “Legalisation” is the process through which the legal quality of the Official Functionary that has signed documents such as copies, acts or extracts is certified as authentic.

Types of **legalisation**:

- * Consular
- * Apostille
- * Other Legalisation due to special agreement between the countries involved

In addition to the legalisation of documents issued by foreign authorities, it is possible to **authenticate official translations** of documents from a foreign language to another foreign language.

If required, **translations** can be made by our multilingual collaborators or through our network of trustworthy partners, and can acquire legal value for the destination country.

OTHER SERVICES

A&P can help you obtain **official certificates** from domestic and international authorities, such as:

- * Criminal Records Certificates
- * Birth Certificates
- * Marriage Certificates

A&P provide you with competent advice and help with obtaining the **Italian Citizenship**, each case is dealt with on an individual basis.

www.arlettipartners.com

Studio Arletti & Partners
Consulting for Global Mobility

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